

LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING
SEPTEMBER 3, 2014
MINUTES

The Logan-Cache Airport Authority Board convened in a regular session on September 3, 2014 at 7:30 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

ATTENDANCE

Members of the Airport Authority Board in Attendance:

John Kerr – Chairman
Jeannie F. Simmonds – Logan City Council
Gar Walton
Bill Francis

Members of the Airport Authority Board Absent:

M. Lynn Lemon – Cache County Executive
Val K. Potter – Cache County Council
H. Craig Petersen – Logan City Mayor

Also in Attendance:

Lee Ivie - Airport Manager
Brady Hansen – Logan City Fire Department
Aaron Dyches – Utah State University
Susan Crosbie – Utah State University
Kim R. Hall – Leading Edge Aviation
Bryan Congdon – Harris Air
Zan Murray – J-U-B Engineers
Lis Stewart – Herald Journal
Janeen Allen

CALL TO ORDER

Chairman John Kerr called the meeting to order at 7:32 a.m.

ITEMS OF BUSINESS

Approval of Minutes

Kerr asked for a motion to approve the minutes of August 6, 2014.

ACTION: Motion was made by Francis and seconded by Walton to approve the minutes of August 6, 2014. The vote in favor was unanimous, 4-0 with 3 absent

ITEMS FOR DISCUSSION

Manager's Report – Lee Ivie (Attachment A)

Ivie presented his report which is a part of these minutes as "Attachment A."

Approval of Parking Lot Project (Attachment B)

Francis said he received two bids; one for \$87,410 and the other for \$103,969. He accepted the bid for \$87,410. Francis added that after further analysis he believes it would be wise to also pave behind the Leading Edge building out to twenty-seven feet because that is where everybody is parking. The additional cost would be \$5,800 making the total \$93,210.

ACTION: Motion was made by Simmonds and seconded by Walton to approve the pavement of the airport parking lot at a total cost of \$93,210. The vote in favor was unanimous, 4-0 with 3 absent

Committee Reports

Audit & Finance – Lynn Lemon

No report.

Operations Committee

No report.

Capital Improvements - Bill Francis

No report.

Economic Development / Public Relations – Gar Walton

Walton said his committee will be having another planning meeting and inviting all the people who will be involved in the process of preparing for the Open House next summer.

Open Items

No items were brought before the board.

Next Meeting

The next meeting of the Airport Authority Board will be Wednesday, October 1, 2014 at 7:30 a.m.

Adjournment

The meeting adjourned at 8:01 a.m.

**LOGAN – CACHE AIRPORT AUTHORITY BOARD
SEPTEMBER 3, 2014**

ATTACHMENT A



August 2014 Manager's Report

1. Airport Grounds, Buildings, and Vehicle Maintenance.

- 1. The lift cables on the door of hangar FL-10 still need to be replaced. I'm waiting for a bid from Jeff Baldwin to replace the damaged cables and other parts on the door that will help alleviate the reoccurrence of this problem in the future. So far six companies have looked at the door and none have been eager to complete the task. On a related subject, I replaced the faucet, hot and cold water connecting lines, and the drain pipe to the bathroom sink of that building last month. USU maintenance personnel discovered a wet area of the carpet in the office, and at first they thought that the roof was leaking, but as we investigated the matter we discovered that the water was coming from the bathroom.**
- 2. About a third of the airport will need to be mowed one final time due to the abundance of rain received this summer. Currently I'm in a holding pattern waiting for the ground to dry up.**
- 3. A second application of chemical was sprayed in critical areas of the airport where noxious weeds were creating a problem. The areas that were of most concern were 1) around the hangars, 2) along the sides of runway 17/35 and taxiway bravo, and 3) at both ends of runway 17/35.**
- 4. A drainage issue needs to be addressed on the east side of hangar F8 before the contractor finishes the construction of this building. I've spoken with Mr. Wallin the owner of this hangar, and we have discussed the need for a surface drain to be dug along the east side of the building to allow storm water to drain away from the hangars in this area. One problem we foresee is the placement of an electrical pedestal on the southeast corner of the hangar. This pedestal has been located in a depression in the ground which could create ponding of water around the electrical vault. I've contacted Logan City Light & Power Department to see if there is any way of raising this pedestal. If the sub transformer cannot be raised we will have to look at another solution to our drainage issue.**
- 5. We have a request from Jed Al-Imari with the Logan City Street Department to find a place where the Ford 10 wheel truck can be stored inside at the airport. This truck has a twenty foot plow mounted on the front of the vehicle, and is parked just north of hangar FL10. In past winters there has been a concern regarding the amount of time it takes to clear the snow from the truck prior to snow removal operations. Due to the width of the plow we have not been able to find a building where the door is wide enough to store the vehicle. I've looked at the option of purchasing a carport that would be wide enough and tall enough to cover only the truck and the estimated price of that shelter would be around \$4,400.00.**

2. Wildlife Incidents.

- 1. We had two bird strike incidents in August and both were near the threshold of runway 35 where runways 35 and 28 intersect. In both cases a hawk was the culprit.**

3. Current AIP Projects.

- 1. FAA project # 3-49-0016-24 (Wildlife Hazard Management Assessment):** The wildlife management plan has been approved by the FAA. The final request for reimbursement will have to be submitted to the FAA through the e-invoice web site, and upon receipt of that payment, this project can be closed out.
- 2. FAA project # 3-49-0016-26 (High Intensity Runway Lights/PAPIs).** This project has been awarded to Cache Valley Electric who was the low bidder at \$353,468.57. A grant in the amount of \$415,000.00 has been obtained from the FAA to cover their portion of the costs. The estimated expenses for design, field engineering, and administrative fees is \$101,000.00. The state of Utah and the Logan-Cache Airport Authority will cover the \$39,469.00 amount not being paid by the FAA. Airport management has sent a letter to the Hangar Lessees, and airport users notifying them that runway 17/35 will be closed from September 22nd through October 10, 2014. I've also notified the FAA technicians who maintain the ILS that this system will need to be shut down during these days. Once new light fixtures on runway 17/35 have been installed, and trenches covered, we will proceed with the second and third phase of the project which consists of adding twelve taxiway lights, and the replacement of the PAPIs. These two phases of the project can be completed with runway 17/35 being open. The new PAPIs will have to be flight checked by the FAA before they can be put into service, and at this point we do not know when the FAA can schedule that flight check.

4. USU Scheduled Charters.

The schedule for the charters supporting the USU football season has been sent to the Logan City Fire Department and Leading Edge Aviation. The fire department will provide ARFF capability, while the FBO will be the primary source of service to these airlines. Along with providing this essential service, Leading Edge Aviation will also collect the landing fees for the airport authority. TSA personnel needed to provide passenger screening ops. will be the responsibility of the individual airlines. The FBO has a contract with USU to use their office building for the terminal, so the aircraft will be parked in the same area where they have been parked in previous years. Cones will be set up on the ramp to mark the boundaries of the secured area, and then removed once the screening process has been completed. The US Air Force Academy will not be flying their C-17 into Logan on October 10th as they have elected to land in Ogden instead of Logan. They will most likely be using Hill Air Force Base.

5. UAOA Conference.

The fall UAOA Conference will take place at the Springville-Spanish Fork Airport on September 11th and 12th. Management staff from Logan-Cache Airport will meet with FAA and UDOT personnel in a joint planning meeting on September 11th at 9:45 a.m. The only information that I have at the present time on the location of the conference, is that it will be held in a hangar at the airport.

6. Recognition Social.

The recognition dinner and social held at the airport on August 27th was most enjoyable, and I would personally like to thank Leading Edge Aviation for a job well done.

ATTACHMENT B



LeGrand Johnson Construction Co.

P.O. BOX 248 PHONE (435) 752-2000 FAX (435) 752-2968 LOGAN, UTAH 84323-0248

****BID PROPOSAL****

Logan-Cache Airport
Parking Lot Reconstruction
Bid Date August 15, 2014 @ 2:00 PM

Please see quantities and pricing below regarding the Logan-Cache Airport Parking Lot Reconstruction Project:

Main Parking Lot Re-Paving	Qty	Units	\$/Unit	Total
SWPPP – Furnish SWPPP, NOI, BMP's as needed	1	LS	\$2,100.00	\$2,100.00
Saw Cut Asphalt	140	LF	\$3.00	\$420.00
Rotomill Existing Asphalt Surface and Re-use Asphalt Tailings as base for new asphalt	37000	Sq ft	\$0.45	\$16,650.00
Asphalt Paving 3" thick	37000	Sq Ft	\$1.25	\$46,250.00
Adjust Catch Basin to Grade (no concrete collars)	1	Ea	\$2,000.00	\$2,000.00
Adjust Water Meters to Grade (no concrete collars)	6	Ea	\$100.00	\$600.00
Paint Pavement Markings on new asphalt	1	Ls	\$550.00	\$550.00
				\$68,570.00

Over-Flow Parking Area - Unpaved	Qty	Units	\$/Unit	Total
Clear & Grub Area & Soil Sterilant on Over-flow	28000	Sq Ft	\$0.18	\$5,040.00
Install 18" ADS Pipe Culvert	40	Lin Ft	\$30.00	\$1,200.00
Furnish, Place and Compact Recycled Asphalt Tailings 4" thick in over-flow area	28000	Sq Ft	\$0.45	\$12,600.00
				\$18,840.00

Grand Total \$ 87,410.00

Note:

- 1-Over-excavation and backfill of Soft Spots in the Sub-Grade, if encountered, will be billed as an extra unforeseen condition.
- 2-Project to be measured upon completion and billed at unit pricing listed above.
- 3-Any testing or survey needed will be coordinated with and paid for by owner.

Please contact me at 435-787-6014 if you have any questions.

Sincerely,
Jon Hancey
LeGrand Johnson Construction Co.



LeGrand Johnson Construction Co.

P.O. BOX 248 PHONE (435) 752-2000 FAX (435) 752-2968 LOGAN, UTAH 84323-0248

August 27, 2014

Logan-Cache Airport Authority
Bill Francis
2850 Airport Road
Logan, UT 84321

Re: Logan-Cache Airport
Add Paving Area

Mr. Francis,

We have been requested to provide pricing for additional asphalt reconstruction to coincide with the parking lot reconstruction that we anticipate completing at the Logan-Cache Airport.

We measured the area directly West of the "Leading Edge Aviation" building. This would add approximately 105 lf of paving, 33 ft wide or 3,465 sq ft. Total cost for this addition would be \$5,800.00.

We would propose that this be completed in conjunction with the adjacent parking lot re-construction.

If you have any questions, please contact me at 435-787-6014.

Sincerely,

Jon Hancey
LeGrand Johnson Construction Co.